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THE MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT

To: Mayor and Council
Subject: Harmonization of Ontario Provincial Standards for Roads and Public Works
Author: Ann Carr, Public Works Superintendent
Date: April 28, 2026
Report No.: PWS-2026-12

Purpose:

To provide Council with the impact to the Municipality being mandated to follow the Ontario Provincial Standards for Roads and Public Works commencing July 01, 2027.

Background/Legal Authority:

At the meeting of Council on March 10th, 2026, Council communicated verbally that a report be provided to the Council after the Public Works Superintendent returned from the Good Roads Conference describing the impact of Bill 60, Fighting Delays, Building Faster Act, 2025. Bill 60 includes 16 schedules, through which it amends numerous pieces of legislation, focusing on housing, development and infrastructure. Although there were several amendments made in the several acts, this report is focusing on the amendments made to the Highway Traffic Act, specifically the mandatory use of the Ontario Provincial Standards for Road Construction and Public Works.

Municipalities in Ontario are mandated to follow the Ontario Provincial Standards (OPS) and guidelines to ensure consistency and standardization in road construction and public works beginning July 01, 2027. While the use of the standards was not mandatory, municipalities have had the discretion to adopt, modify, or create their own standards. The OPS organization manages the development of these standards, which include specification and drawings for various construction projects. (In the appendices of this report is the table of contents for the OPS standards for Municipalities).

Across the province's 444 municipalities are hundreds of different road-building specifications and procurement practices for instance, in the Municipality of Calvin the East Nipissing Official Plan, page 21, under 2.6 Lot Access Criteria; the diagram depicts a 20-meter right of way with a 10-meter road width. By-Law 2017-015, "Being a By-Law to Establish Guidelines for Property Owners Requesting Year-Round Municipal Road Services on Existing Gravel Seasonal Roads, Unassumed Road Allowance or Private Roads" Schedule" states that the service width including the shoulders shall be 8-meters. OPS standards for a typical gravel surface Two-Lane, Two-way Road indicates a minimum surface width of 7.4-meters with an additional .5-meter shoulder width equalling 8.4-meters.

The provincial government feels that these inconsistencies are prohibiting development as well as increasing costs for developers as municipalities can quickly change their own standards without industry consultation, which can extend the time it takes for municipal approvals.



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The Case for Standardization (Published by the Construction Industry)

Cost Savings for Taxpayers: With common standards, municipalities can leverage economies of scale, bulk procurement and more competitive bidding. Standards will allow industry to always know how to bid and limit unexpected costs.

Faster Project Delivery: Clear, pre-vetted standards mean less time spent on drafting specifications resulting in projects being designed and built with fewer delays.

Better Quality and Safety: Uniform standards mean a consistent pavement thickness, materials and testing protocols. This is to result in fewer potholes, less emergency repair work, and safer travel for everyone.

Sustainability: OPS standards already encourage practices like using recycled crushed aggregates -reducing carbon emissions, conserving non-renewable resources and cutting landfill use.

Streamlined Project Management: Clear, consistent specifications simplify project planning, contract administration, oversight, thereby reducing delays and minimizing disputes between municipalities, contractors and suppliers.

How will this effect the Municipality of Calvin?

Municipalities across Ontario may worry about costs, local material availability or losing control over infrastructure projects.

Advantages:

1. Access to vetted-high quality standards without needing extensive engineering.
2. Standardization across the province will encourage standardized production of needed materials. Including but not limited to aggregate, asphalt, and surface treatment.
3. Contract management and procurement will become streamlined as the industry moves into standardized expectations with standardized results.
4. Staff (with training) will have a provincial understanding of the OPS and will conduct job performance accordingly with standardized results and expectations. (Also creates equal knowledge across the industry)
5. OPS standards will provide less maintenance costs and provide extended life expectancy for infrastructure.
6. Provides the expectation for public works projects which will create standardized data for funding opportunities.
7. Required material testing will ensure that the contractors are using the materials that are provided for in the OPS, as well as the OPS providing the expectations of materials to the contractors.




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Disadvantages:

1. The municipality will need to invest in its infrastructure materials to ensure that OPS standards can be met. Past practice has been driven by cost. For example, culvert installations without proper materials, or the equipment for compaction or the application of erosion control methods. Initial costs will see an increase to meet the OPS standard; however, the standard should provide for extended savings in maintenance costs as well as extended life expectancy of the asset.
2. Removes autonomy for finding cost savings using “short cuts”, or opinions of professional staff.
3. Initial cost to train staff on the OPS, as well as the training to be able to achieve the standard which may include equipment handling.
4. Delay in projects waiting for a response from the MTO when requesting “special provisions” outside of the standard. The MTO indicates there will be a portal to place requests for special provisions, however the MTO does indicate that the office currently is comprised of 3 individuals to process such requests.
5. Local acquisition of materials as well as extra costs in obtaining the required materials due to our rural location.

Conclusion:

The harmonization of Ontario Provincial Standards for Municipalities for Roads and Public Works will initially observe increase in cost for most projects, especially for those municipalities who have not used OPS standards in the past for its infrastructure projects including the Municipality of Calvin. In northern rural Ontario, challenges in the cost of acquiring material that meet the standard, could also pose a cost due to local availability of the material. Staff will require training on the OPS including methodologies to achieve the standard. This investment will provide less maintenance costs for infrastructure, extended life expectancy, less engineering costs for projects, as well as a standardized expectations across the industry which also should prove to be a cost savings, in the production, procurement of contracts for infrastructure projects. The industry will soon become like McDonalds; the big mac will taste the same everywhere you go.

Respectfully yours,
Ann Carr 
Public Works Superintendent

I am in receipt of this report,
Donna Maitland 
CAO, Clerk Treasurer



Ontario Provincial Standards for Roads and Public Works (OPS)

Ontario Provincial Standards

The OPS organization (MTO & MEA) produces standard specifications (OPSS) and drawings (OPSD) for use in Ontario. MTO manages the publishing of these standards which are updated in April, July, and November. The use of OPS standards is not mandatory therefore each infrastructure Owner determines which standards they will use (if any), and when they will implement and/or cancel them for use. This means that Owners may not be using the most "Current" version of a particular standard for design and construction purposes. For MTO construction contracts, users must refer the specific standards that are referenced in the Tender documents. **For MTO design projects, users must refer to the specific standards that are "Active" for use in the ministry's Contract Preparation System (CPS), which may not be the newest version that has been published on this website.** Users without access to CPS can obtain this information from sections D-205 and F-215 in Volume 1 of the MTO CDED Manual.

- **Click here** (/SydneyPLUS/TechPubs/Portal/tp/opsMembership.aspx) to go to the OPS Membership and Committees page.
- **Click here (mailto:Ontario.Prov.Standards@ontario.ca?Subject=Require More Information)** to submit an enquiry via email to the OPS organization.

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Type	Description	Division	Number	Title	Date
OPSS Municipal	OPS Vol. 7	01 - General	100	OPSS MUNI General Conditions of Contract	Nov 2024
OPSS Municipal	OPS Vol. 7	01 - General	102	Weighing of Materials	Nov 2018
OPSS Municipal	OPS Vol. 7	01 - General	106	Electrical Work	Apr 2023
OPSS Municipal	OPS Vol. 7	01 - General	120	Use of Explosives	Nov 2019

OPSS Municipal	OPS Vol. 7	01 - General	180	Management of Excess Materials	Apr 2025
OPSS Municipal	OPS Vol. 7	01 - General	182	Environmental Protection for Construction In Waterbodies and On Waterbody Banks	Nov 2021
OPSS Municipal	OPS Vol. 7	02 - Grading	201	Clearing, Close Cut Clearing, Grubbing, and Removal of Surface and Piled Boulders	Apr 2019
OPSS Municipal	OPS Vol. 7	02 - Grading	202	Rock Removal by Manual Scaling, Machine Scaling, or Trim Blasting	Nov 2022
OPSS Municipal	OPS Vol. 7	02 - Grading	203	Rock Stabilization	Nov 2019
OPSS Municipal	OPS Vol. 7	02 - Grading	206	Grading	Apr 2019
OPSS Municipal	OPS Vol. 7	02 - Grading	209	Embankments Over Swamps and Compressible Soils	Nov 2015
OPSS Municipal	OPS Vol. 7	02 - Grading	212	Borrow	Nov 2019
OPSS Municipal	OPS Vol. 7	02 - Grading	220	Wick Drain Installation	Apr 2022
OPSS Municipal	OPS Vol. 7	03 - Pavement	301	Restoring Unpaved Roadway Surfaces	Nov 2018
OPSS Municipal	OPS Vol. 7	03 - Pavement	302	Priming Granular Base	Apr 2025
OPSS Municipal	OPS Vol. 7	03 - Pavement	303	Double Chip Seal	Nov 2018
OPSS Municipal	OPS Vol. 7	03 - Pavement	304	Single and Double Surface Treatment	Apr 2025
OPSS Municipal	OPS Vol. 7	03 - Pavement	305	Granular Sealing	Nov 2016
OPSS Municipal	OPS Vol. 7	03 - Pavement	307	CONSTRUCTION SPECIFICATION FOR PATCHING OF ASPHALT PAVEMENT	Nov 2025
OPSS Municipal	OPS Vol. 7	03 - Pavement	309	Cold Mixed, Cold Laid, Open and Dense Graded Bituminous Mix	Nov 2023
OPSS Municipal	OPS Vol. 7	03 - Pavement	310	Hot Mix Asphalt	Nov 2017
OPSS Municipal	OPS Vol. 7	03 - Pavement	311	Asphalt Sidewalk, Driveway, Boulevard, and Sidewalk Resurfacing	Nov 2018

OPSS Municipal	OPS Vol. 7	03 - Pavement	312	Asphalt Curb and Gutter Systems	Nov 2018
OPSS Municipal	OPS Vol. 7	03 - Pavement	314	Untreated Granular Subbase, Base, Surface, Shoulder, and Stockpiling	Nov 2023
OPSS Municipal	OPS Vol. 7	03 - Pavement	316	Extruded Expanded Polystyrene (EPS), Frost Heave Treatment	Nov 2018
OPSS Municipal	OPS Vol. 7	03 - Pavement	320	Open Graded Drainage Layer	Nov 2020
OPSS Municipal	OPS Vol. 7	03 - Pavement	330	In-Place Full-Depth Reclamation of Bituminous Pavement and Underlying Granular	Nov 2014
OPSS Municipal	OPS Vol. 7	03 - Pavement	331	Full-Depth Reclamation With Expanded Asphalt Stabilization	Nov 2016
OPSS Municipal	OPS Vol. 7	03 - Pavement	332	Hot In-Place Recycling (HIR)	Nov 2016
OPSS Municipal	OPS Vol. 7	03 - Pavement	333	Cold In-Place Recycled (CIR) Mix	Nov 2015
OPSS Municipal	OPS Vol. 7	03 - Pavement	334	Cold Recycled Mix	Nov 2016
OPSS Municipal	OPS Vol. 7	03 - Pavement	335	Cold In-Place Recycled (CIR) Expanded Asphalt Mix	Nov 2016
OPSS Municipal	OPS Vol. 7	03 - Pavement	336	Micro-Surfacing	Nov 2018
OPSS Municipal	OPS Vol. 7	03 - Pavement	337	Slurry Seal	Apr 2025
OPSS Municipal	OPS Vol. 7	03 - Pavement	341	Routing and Sealing Cracks in Hot Mix Asphalt Pavement	Nov 2021
OPSS Municipal	OPS Vol. 7	03 - Pavement	350	Concrete Pavement and Concrete Base	Nov 2021
OPSS Municipal	OPS Vol. 7	03 - Pavement	351	Concrete Sidewalk	Nov 2021
OPSS Municipal	OPS Vol. 7	03 - Pavement	353	Concrete Curb and Gutter Systems	Nov 2021
OPSS Municipal	OPS Vol. 7	03 - Pavement	355	Installation of Interlocking Concrete Pavers	Nov 2020
OPSS Municipal	OPS Vol. 7	03 - Pavement	356	Pervious Concrete Pavement for Low-Volume Traffic Applications	Nov 2018

OPSS Municipal	OPS Vol. 7	03 - Pavement	360	Full Depth Repair of Concrete Pavement or Concrete Base	Nov 2021
OPSS Municipal	OPS Vol. 7	03 - Pavement	361	Rubblizing Concrete Pavement and Concrete Base	Nov 2019
OPSS Municipal	OPS Vol. 7	03 - Pavement	364	Partial Depth Repairs in Concrete Pavement	Nov 2021
OPSS Municipal	OPS Vol. 7	03 - Pavement	365	Cross-Stitching Longitudinal Cracks in Concrete Pavement and Concrete Base	Nov 2020
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OPSS Municipal	OPS Vol. 7	04 - Drainage	401	Trenching, Backfilling, and Compacting	Nov 2024
OPSS Municipal	OPS Vol. 7	04 - Drainage	402	Excavating, Backfilling, and Compacting for Maintenance Holes, Catch Basins, Ditch Inlets, and Valve Chambers	Nov 2024
OPSS Municipal	OPS Vol. 7	04 - Drainage	403	Rock Excavation for Pipelines, Utilities, and Associated Structures in Open Cut	Nov 2023
OPSS Municipal	OPS Vol. 7	04 - Drainage	404	Support Systems	Nov 2017
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OPSS Municipal	OPS Vol. 7	04 - Drainage	409	Closed-Circuit Television (CCTV) Inspection of Pipelines	Apr 2025
OPSS Municipal	OPS Vol. 7	04 - Drainage	410	Pipe Sewer Installation in Open Cut	Nov 2018
OPSS Municipal	OPS Vol. 7	04 - Drainage	411	Cleaning and Flushing of Culverts, Wall Drains, Pipe Sewers, Catch Basins, Maintenance Holes, Ditch Inlets, and Oil-Grit Separators	Nov 2021
OPSS Municipal	OPS Vol. 7	04 - Drainage	412	Forcemain Installation in Open Cut	Nov 2018

OPSS Municipal	OPS Vol. 7	04 - Drainage	413	Manure Pipeline Installation in Open Cut	Nov 2019
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OPSS Municipal	OPS Vol. 7	04 - Drainage	416	Pipeline and Utility Installation by Jacking and Boring	Nov 2023
OPSS Municipal	OPS Vol. 7	04 - Drainage	421	Pipe Culvert Installation in Open Cut	Nov 2018
OPSS Municipal	OPS Vol. 7	04 - Drainage	422	CONSTRUCTION SPECIFICATION FOR PRECAST REINFORCED CONCRETE BOX CULVERTS WITH SPAN 3M OR LESS IN OPEN CUT	Nov 2025
OPSS Municipal	OPS Vol. 7	04 - Drainage	430	CONSTRUCTION SPECIFICATION FOR GENERAL PIPE INSPECTION REQUIREMENTS	Nov 2025
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OPSS Municipal	OPS Vol. 7	04 - Drainage	435	Sonar Inspections of Gravity Pipe Sewers and Culverts	Nov 2023
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OPSS Municipal	OPS Vol. 7	04 - Drainage	438	Mandrel Deflection Inspections	Nov 2023
OPSS Municipal	OPS Vol. 7	04 - Drainage	439	Direct Measurement Inspections	Nov 2019
OPSS Municipal	OPS Vol. 7	04 - Drainage	441	CONSTRUCTION SPECIFICATION FOR WATERMAIN INSTALLATION IN OPEN CUT	Nov 2025
OPSS Municipal	OPS Vol. 7	04 - Drainage	442	Corrosion Protection of Watermains	Nov 2020
OPSS Municipal	OPS Vol. 7	04 - Drainage	443	Rehabilitation of Non-Pressure Pipe by Cured-In-Place Pipe (CIPP) Liner	Nov 2023

OPSS Municipal	OPS Vol. 7	04 - Drainage	444	Sewage Forcemain Rehabilitation by Cured-In-Place Pipe (CIPP) Liner	Nov 2023
OPSS Municipal	OPS Vol. 7	04 - Drainage	445	Watermain Rehabilitation by Cured-In-Place Pipe (CIPP) Liner	Nov 2023
OPSS Municipal	OPS Vol. 7	04 - Drainage	450	Pipeline and Utility Installation in Soil by Horizontal Directional Drilling	Nov 2021
OPSS Municipal	OPS Vol. 7	04 - Drainage	462	Cement Mortar Lining of Watermains	Nov 2019
OPSS Municipal	OPS Vol. 7	04 - Drainage	463	Pipeline and Conduit Installation by Pipe Bursting	Nov 2021
OPSS Municipal	OPS Vol. 7	04 - Drainage	465	Sewer Pipeline and Culvert Rehabilitation by PVC Fold and Form Liner	Nov 2018
OPSS Municipal	OPS Vol. 7	04 - Drainage	490	Site Preparation for Pipelines, Utilities, and Associated Structures	Nov 2020
OPSS Municipal	OPS Vol. 7	04 - Drainage	491	Preservation, Protection, and Reconstruction of Existing Facilities	Nov 2017
OPSS Municipal	OPS Vol. 7	04 - Drainage	492	Site Restoration Following Installation of Pipelines, Utilities, and Associated Structures	Nov 2020
OPSS Municipal	OPS Vol. 7	04 - Drainage	493	Temporary Potable Water Supply Services	Nov 2019
OPSS Municipal	OPS Vol. 7	05 - Miscellaneous	501	Compacting	Nov 2017
OPSS Municipal	OPS Vol. 7	05 - Miscellaneous	501-B	Appendix 501-B - Field Compaction Worksheet	Nov 2017
OPSS Municipal	OPS Vol. 7	05 - Miscellaneous	506	Dust Suppressants	Nov 2017
OPSS Municipal	OPS Vol. 7	05 - Miscellaneous	510	Removal	Nov 2018
OPSS Municipal	OPS Vol. 7	05 - Miscellaneous	511	Rip-Rap, Rock Protection, and Granular Sheeting	Nov 2019
OPSS Municipal	OPS Vol. 7	05 - Miscellaneous	512	Installation of Gabions	Apr 2024
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OPSS Municipal	OPS Vol. 7	05 - Miscellaneous	578	Placement of Unshrinkable Backfill	Nov 2024
OPSS Municipal	OPS Vol. 7	06 - Electrical	602	Installation of Electrical Chambers	Nov 2017
OPSS Municipal	OPS Vol. 7	06 - Electrical	603	Installation of Ducts	Nov 2024
OPSS Municipal	OPS Vol. 7	06 - Electrical	604	Installation of Cable	Nov 2017
OPSS Municipal	OPS Vol. 7	06 - Electrical	609	Grounding	Nov 2019
OPSS Municipal	OPS Vol. 7	06 - Electrical	610	Removal of Electrical Equipment and Materials	Apr 2017
OPSS Municipal	OPS Vol. 7	06 - Electrical	611	Installation of Underpass Luminaires	Nov 2021
OPSS Municipal	OPS Vol. 7	06 - Electrical	614	Installation of Power Supply Equipment	Nov 2019
OPSS Municipal	OPS Vol. 7	06 - Electrical	615	Installation of Poles	Nov 2022
OPSS Municipal	OPS Vol. 7	06 - Electrical	616	Footings and Pads for Electrical Equipment	Apr 2018



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OPSS Municipal	OPS Vol. 7	06 - Electrical	630	Installation of Sectional Steel High Mast Lighting Poles	Apr 2023

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OPSS Municipal	OPS Vol. 7	07 - Traffic Safety	703	Permanent Small Signs and Support Systems	Apr 2019
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OPSS Municipal	OPS Vol. 7	07 - Traffic Safety	740	Permanent Concrete Barriers	Nov 2021
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OPSS Municipal	OPS Vol. 7	07 - Traffic Safety	742	Temporary Transition Barriers	Nov 2020
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OPSS Municipal	OPS Vol. 8	11 - Bitumens	1103	MATERIAL SPECIFICATION FOR EMULSIFIED ASPHALTS	Nov 2025
OPSS Municipal	OPS Vol. 8	11 - Bitumens	1150	Hot Mix Asphalt (HMA)	Nov 2020
OPSS Municipal	OPS Vol. 8	11 - Bitumens	1151	Superpave and Stone Mastic Asphalt (SMA) Mixtures	Apr 2018
OPSS Municipal	OPS Vol. 8	11 - Bitumens	1152	MATERIAL SPECIFICATION FOR PATCHING MATERIAL	Nov 2025
OPSS Municipal	OPS Vol. 8	11 - Bitumens	1153	Emulsified Asphalt Patching Material and Proprietary Cold Patching Material	Nov 2024
OPSS Municipal	OPS Vol. 8	12 - Seals, Bearings	1202	Bearings - Elastomeric Plain and Steel Laminated	Nov 2023
OPSS Municipal	OPS Vol. 8	12 - Seals, Bearings	1203	Bearings - Rotational and Sliding Surface	Nov 2023
OPSS Municipal	OPS Vol. 8	12 - Seals, Bearings	1204	Polyvinyl Chloride Waterstops	Nov 2021

OPSS Municipal	OPS Vol. 8	12 - Seals, Bearings	1205	Clay Seal	Apr 2015
OPSS Municipal	OPS Vol. 8	12 - Seals, Bearings	1210	Deck Joint Assemblies	Nov 2014
OPSS Municipal	OPS Vol. 8	12 - Seals, Bearings	1212	Hot Poured Rubberized Asphalt Joint Sealing Compound	Nov 2022
OPSS Municipal	OPS Vol. 8	12 - Seals, Bearings	1213	Hot Applied Rubberized Asphalt Waterproofing Membrane	Nov 2021
OPSS Municipal	OPS Vol. 8	12 - Seals, Bearings	1215	Protection Board	Nov 2021
OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1301	Cementing Materials	Nov 2018
OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1302	Water	Nov 2019
OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1303	Admixtures for Concrete	Apr 2019
OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1304	Packaged Silica Fume Dry Grout Mixture for Post Tensioning	Nov 2021
OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1305	Moisture Vapour Barriers	Apr 2019
OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1306	Burlap	Apr 2019
OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1308	Joint Filler in Concrete	Nov 2019



Ontario Provincial Standards for Roads and Public Works (OPS)

Ontario Provincial Standards

The OPS organization (MTO & MEA) produces standard specifications (OPSS) and drawings (OPSD) for use in Ontario. MTO manages the publishing of these standards which are updated in April, July, and November. The use of OPS standards is not mandatory therefore each infrastructure Owner determines which standards they will use (if any), and when they will implement and/or cancel them for use. This means that Owners may not be using the most "Current" version of a particular standard for design and construction purposes. For MTO construction contracts, users must refer the specific standards that are referenced in the Tender documents. **For MTO design projects, users must refer to the specific standards that are "Active" for use in the ministry's Contract Preparation System (CPS), which may not be the newest version that has been published on this website.** Users without access to CPS can obtain this information from sections D-205 and F-215 in Volume 1 of the MTO CDED Manual.

- **Click here** (/SydneyPLUS/TechPubs/Portal/tp/opsMembership.aspx) to go to the OPS Membership and Committees page.
- **Click here (mailto:Ontario.Prov.Standards@ontario.ca?Subject=Require More Information)** to submit an enquiry via email to the OPS organization.

Current Documents	Archived Documents		
ALL	Manuals & Revisions	Vol. 1-2 OPSS (Common)	Vol. 3-4 OPSD (Drawings)
Vol. 5-6 OPSS (Provincial)	Vol. 7-8 OPSS (Municipal)		
Search All Fields Except Date ▾	<input type="text"/>		Search
Clear Search			

Found 261 record(s)

← 1 2 3

Type	Description	Division	Number	Title	Date
OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1315	White Pigmented Curing Compounds for Concrete	Nov 2021
OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1350	Concrete - Materials and Production	Nov 2023

OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1351	Precast Reinforced Concrete Components for Maintenance Holes, Catch Basins, Ditch Inlets, and Valve Chambers	Nov 2024
OPSS Municipal	OPS Vol. 8	13 - Cement, Concrete	1352	Precast Concrete Barriers	Nov 2021
OPSS Municipal	OPS Vol. 8	14 - Metal	1430	Gabion Baskets, Mats, and Mattresses	Nov 2023
OPSS Municipal	OPS Vol. 8	14 - Metal	1440	Steel Reinforcement for Concrete	Nov 2016
OPSS Municipal	OPS Vol. 8	14 - Metal	1441	Load Transfer Assemblies	Nov 2017
OPSS Municipal	OPS Vol. 8	14 - Metal	1442	Epoxy Coated Reinforcing Steel Bars for Concrete	Nov 2020
OPSS Municipal	OPS Vol. 8	15 - Safety Related	1503	Cable Guide Rail	Nov 2021
OPSS Municipal	OPS Vol. 8	15 - Safety Related	1504	Steel Beam Guide Rail (SBGR)	Nov 2022
OPSS Municipal	OPS Vol. 8	15 - Safety Related	1505	Channel Components for Steel Beam Guide Rail (SBGR)	Nov 2022
OPSS Municipal	OPS Vol. 8	15 - Safety Related	1540	Standard Highway Fence Components	Apr 2022
OPSS Municipal	OPS Vol. 8	15 - Safety Related	1541	Chain-Link Fence Components	Apr 2019
OPSS Municipal	OPS Vol. 8	16 - Wood, Plastics	1601	Wood, Preservative Treatment, and Shop Fabrication	Nov 2021
OPSS Municipal	OPS Vol. 8	16 - Wood, Plastics	1605	Extruded Expanded Polystyrene (EPS) Pavement Insulation	Nov 2018
OPSS Municipal	OPS Vol. 8	17 - Coatings	1704	Paint Coating Systems for Structural Steel	Nov 2014
OPSS Municipal	OPS Vol. 8	17 - Coatings	1712	Organic Solvent Based Traffic Paint	Nov 2021
OPSS Municipal	OPS Vol. 8	17 - Coatings	1713	Thermoplastic Pavement Marking Materials	Nov 2021
OPSS Municipal	OPS Vol. 8	17 - Coatings	1714	Field Reacted Polymeric Pavement Marking Materials	Apr 2023
OPSS Municipal	OPS Vol. 8	17 - Coatings	1715	Preformed Plastic Pavement Marking Tape	Apr 2023

OPSS Municipal	OPS Vol. 8	17 - Coatings	1716	Water-Borne Traffic Paint	Nov 2021
OPSS Municipal	OPS Vol. 8	17 - Coatings	1750	Traffic Paint Reflectoring Glass Beads	Nov 2021
OPSS Municipal	OPS Vol. 8	18 - Drainage	1801	Corrugated Steel Pipe (CSP) Products	Nov 2019
OPSS Municipal	OPS Vol. 8	18 - Drainage	1802	Smooth Walled Steel Pipe	Nov 2021
OPSS Municipal	OPS Vol. 8	18 - Drainage	1820	Circular and Elliptical Concrete Pipe	Nov 2020
OPSS Municipal	OPS Vol. 8	18 - Drainage	1821	Precast Reinforced Concrete Box Culverts	Nov 2021
OPSS Municipal	OPS Vol. 8	18 - Drainage	1840	Non-Pressure Polyethylene (PE) Plastic Pipe Products	Nov 2019
OPSS Municipal	OPS Vol. 8	18 - Drainage	1841	Non-Pressure Polyvinyl Chloride (PVC) Pipe Products	Nov 2019
OPSS Municipal	OPS Vol. 8	18 - Drainage	1842	Pressure Polyethylene (PE) Pipe Products	Nov 2020
OPSS Municipal	OPS Vol. 8	18 - Drainage	1843	Non-Pressure Polypropylene (PP) Plastic Pipe Products	Nov 2019
OPSS Municipal	OPS Vol. 8	18 - Drainage	1850	Frames, Grates, Covers, and Gratings	Nov 2020
OPSS Municipal	OPS Vol. 8	18 - Drainage	1853	CONSTRUCTION SPECIFICATION FOR RUBBER ADJUSTMENT UNITS FOR MAINTENANCE HOLES, CATCH BASINS, AND VALVE CHAMBERS	Nov 2025
OPSS Municipal	OPS Vol. 8	18 - Drainage	1854	High Density Polyethylene (HDPE) and Expanded Polystyrene (EPS) Adjustment Units for Maintenance Holes, Catch Basins, and Valve Chambers	Nov 2019
OPSS Municipal	OPS Vol. 8	18 - Drainage	1860	Geotextiles	Nov 2018
OPSS Municipal	OPS Vol. 8	20 - Signs, Supports	2001	Signs	Apr 2021
OPSS Municipal	OPS Vol. 8	24 - Electrical	2401	Electrical Handholes	Nov 2019
OPSS Municipal	OPS Vol. 8	24 - Electrical	2409	Traffic Signal Cable	Nov 2018

OPSS Municipal	OPS Vol. 8	24 - Electrical	2410	Extra Low-Voltage Cable	Nov 2017
OPSS Municipal	OPS Vol. 8	24 - Electrical	2414	Power Supply Equipment	Apr 2023
OPSS Municipal	OPS Vol. 8	24 - Electrical	2420	Wooden Poles	Apr 2019
OPSS Municipal	OPS Vol. 8	24 - Electrical	2421	Spun Concrete Poles	Nov 2021
OPSS Municipal	OPS Vol. 8	24 - Electrical	2422	Heavy Class Steel and Sectional Steel Poles, Base Mounted	Nov 2022
OPSS Municipal	OPS Vol. 8	24 - Electrical	2423	Steel Poles, Base Mounted	Apr 2022
OPSS Municipal	OPS Vol. 8	24 - Electrical	2426	Steel Truss Brackets	Nov 2017
OPSS Municipal	OPS Vol. 8	24 - Electrical	2428	Aluminium Tapered Elliptical Brackets	Nov 2017
OPSS Municipal	OPS Vol. 8	24 - Electrical	2432	MATERIAL SPECIFICATION FOR HIGH PRESSURE SODIUM LUMINAIRES FOR HIGHWAY LIGHTING	Nov 2025
OPSS Municipal	OPS Vol. 8	24 - Electrical	2434	High Pressure Sodium Luminaires for Underpass Lighting	Nov 2016
OPSS Municipal	OPS Vol. 8	24 - Electrical	2452	Aluminum Poles, Base Mounted	Nov 2021
OPSS Municipal	OPS Vol. 8	24 - Electrical	2453	Sectional Steel Poles	Apr 2023
OPSS Municipal	OPS Vol. 8	24 - Electrical	2460	Traffic Signal Arms, Brackets, Hangers, Fittings, and Hardware	Nov 2018
OPSS Municipal	OPS Vol. 8	24 - Electrical	2461	Signal Heads	Nov 2017
OPSS Municipal	OPS Vol. 8	24 - Electrical	2471	Sectional Steel High Mast Lighting Poles	Apr 2023
OPSS Municipal	OPS Vol. 8	24 - Electrical	2474	Anchorage Assembly - High Mast Lighting Pole	Apr 2023
OPSS Municipal	OPS Vol. 8	24 - Electrical	2475	Uninterruptible Power Supply (UPS) Systems for Light Emitting Diode (LED) Traffic Signals	Apr 2018
OPSS Municipal	OPS Vol. 8	24 - Electrical	2476	Raising and Lowering Equipment for High Mast Lighting Poles	Apr 2019

OPSS Municipal	OPS Vol. 8	24 - Electrical	2479	MATERIAL SPECIFICATION FOR FLOODLIGHT LUMINAIRES USED IN HIGH MAST LIGHTING	Nov 2025
OPSS Municipal	OPS Vol. 8	24 - Electrical	2485	Photoelectric Controllers	Nov 2017
OPSS Municipal	OPS Vol. 8	25 - Chemicals	2501	Calcium Chloride and Calcium- Magnesium Chloride Blend	Nov 2023
OPSS Municipal	OPS Vol. 8	25 - Chemicals	2502	Sodium Chloride Solid and Sodium Chloride Solution	Nov 2019
OPSS Municipal	OPS Vol. 8	25 - Chemicals	2503	Magnesium Chloride Solid and Magnesium Chloride Solution	Nov 2023
OPSS Municipal	OPS Vol. 8	25 - Chemicals	2510	Tall Oil Patch Emulsion	Nov 2021

9.12

From: Northwatch <northwatch.org@gmail.com>

Sent: Monday, April 13, 2026 3:08 PM

To: Brennain Lloyd <northwatch@northwatch.org>

Subject: Transportation of High-Level Radioactive Waste on Our Highways - Second Comment Period in Federal Review of NWMO Project Closes May 10

PDF VERSION ATTACHED

Date: April 13, 2026

To: Municipalities of Northeastern Ontario

From: Brennain Lloyd, Northwatch

Re. **Transportation of High-Level Radioactive Waste on Our Highways
Second Comment Period in Federal Review of NWMO Project Closes May 10**

In early January [we wrote to you](#) about the [federal review](#) of the Nuclear Waste Management Organization's plan to transport, process, bury and eventually abandon all of Canada's high-level nuclear waste in northwestern Ontario, letting you know that the review process and the first comment period had been launched.

Several municipalities contributed to that comment period, registering their concern about the risks that will potentially be imposed on their community and expressing support for a full impact assessment, including a robust review of the transportation of the highly radioactive wastes from the nuclear generating stations in southern Ontario and eastern Canada through central and northeastern Ontario to the NWMO's selected site in the northwest. The comments can be viewed on the public registry [HERE](#).

A second comment period was announced on Friday inviting the public and Indigenous people to make submissions by May 10 on draft [guidelines](#).

The purpose of *Guidelines* is to set out what information the Nuclear Waste Management Organization must provide in their *Impact Statement* and supporting documents, which will form the basis of the [impact assessment process](#) and public hearing.

The [draft guidelines](#) released on April 10th will require the Nuclear Waste Management Organization to prepare an impact statement including what the Impact Assessment Agency is describing as "detailed description of the project components and activities" but whether the level of detail and scope of the description will be sufficient is the key question during the 30-day comment period.

The public, municipalities and Indigenous people have been loud and clear that transportation must be included in the impact assessment process, and the Agency has delivered - partially. The

draft guidelines require the NWMO to describe their transportation plans, but they need more detail built in to ensure that the review is thorough.

Next Steps

The role and voice of municipalities continue to be important as we move into this second comment period on the *Draft Tailored Impact Statement Guidelines*.

As with the review of the Initial Project Description, a reasonable approach to your municipal review would be to ask whether the draft guidelines include or identify the topics you think are important for this assessment process. For example, do the guidelines require detailed information of project components and their related potential effects or impacts, such as:

- the safety and security of transporting high-level nuclear waste through your region, including road and rail logistics and safety of the containers,
- the risk of radiation exposures and accidental releases connected with nuclear waste transport and transfers, and
- emergency response plans, including during transportation.

We appreciate that municipalities in northern Ontario are dealing with many challenges, and this review process and the NWMO's project more generally adds to your workload. But your voice as local government is important, and your residents rely on you to stand up for their concerns and interests.

Here are three steps you can take as a potentially impacted or concerned municipality:

- Email the Impact Assessment Agency and let them know your municipality wishes to be added to the distribution list for the Impact Assessment of the NWMO's project (Ref. #88774) (email nuclearwaste-dechetsnucleaires@iaac-aeic.gc.ca)
- Comment on the *Draft Tailored Impact Statement Guidelines* by May 10th; we'll be sharing more analysis in the coming weeks to support you in preparing comments
- Many municipalities have already passed resolutions opposing the transportation and burial of nuclear waste in northwestern Ontario, and we encourage all municipalities to take this step (our updated template is [HERE](#)).

What will come next?

Following the May 10 close of the comment period and over the coming months the Impact Assessment Agency will finalize the *Guidelines* and then issue the final *Guidelines* and a "Notice of Commencement of Impact Assessment", which completes the "planning phase" of the review process. Following that, the NWMO will take 1-3 years to produce their *Impact Statement* and supporting documents, which will then become the basis of the impact assessment, including a public hearing expected to take place in 2028 or 2029.

Please let us know how we can assist you. We would be pleased to provide you with additional information and analysis, either through presentations to Council or more informally. More information is available on our project web page [HERE](#) and on April 16th we will be hosting a webinar to share initial analysis; you can register [HERE](#).

*Our Backgrounder on Nuclear Waste Transportation and Burial is [HERE](#)
The Draft Tailored Impact Statement Guidelines are [HERE](#) and a summary is [HERE](#)
A sample municipal resolution is [HERE](#)
You can register for our April 16th webinar [HERE](#)*

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Northwatch | www.northwatch.org | northwatch@northwatch.org | 705 497 0373
Emails sent to northwatch.org email addresses are forwarded to northwatch.org@gmail.com to enable out-of-office availability.

NORTHWATCH

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To: Municipalities of Northeastern Ontario

From: Brennain Lloyd, Northwatch

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Municipal Election Procedures



**Procedures approved and authorized by the Returning Officer
for use during the 2026 Municipal Election.**

This Guide is provided for information purposes and is subject to change, with updates noted and posted on the website. Please refer to the legislation for specific reference.

Donna Maitland
Clerk/Returning Officer

April 22, 2026

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The forms and notices will be provided in English and French where required by Legislation.

All references to the "Clerk", for the purposes of this manual, shall mean the Returning Officer (R.O.) for the 2026 Municipal Elections. All reference to "Clerk's Designate" shall mean the delegated duties of the R.O.

Definitions

- a) "**Act**" means the Municipal Elections Act, 1996, S.O. 1996 c. 32, as amended.
- b) "**Ballot**" means a secret vote in which people select a candidate in an election, or express their opinion about something.
- c) "**Candidate**" means a person nominated under s.29 of the Act.
- d) "**Certified Candidate**" means a candidate whose nomination was certified by the Clerk under s.35 of the Act.
- e) "**Clerk**" means the Clerk of the Municipality of Calvin who is responsible for conducting this election under the authority of the Act. All references to the Clerk for the purposes of this manual shall mean the Returning Officer (R.O.). All references to Clerk's designate shall mean the delegated duties of the R.O.
- f) "**Election**" means the 2026 School Board and Municipal elections conducted by the Returning Officer (R.O).
- g) "**Election Calendar**" means the period between the first day of nominations to nomination day. The first day that nominations can be filed for a regular election will be May 1st, 2026. Nomination day (the deadline to file a nomination) for a regular election will move to Friday, August 20th, 2026 for the 2026 election.
- h) "**Election Official**" means the Clerk or other person appointed in writing by the Clerk to carry out election duties under the Act. An Election Official can only carry out the tasks and duties as assigned in writing by the Clerk and must take the prescribed Oath.
- i) "**Forms**" means the forms provided by the Ministry and templates from the Municipal Election Manual provided by AMCTO.
- j) "**Friend**" means any person who is requested by an elector to assist the individual elector in the voting process.
- k) "**Voting Station**" means a location designated by the Clerk where individuals may be added to the Voters' List and provided with assistance and clarification on the election process.
- l) "**Municipal Office**" means the Municipality of Calvin, 1355 Peddlers Drive, Mattawa, ON

- m) "**Nomination Day**" means the deadline to file a nomination for a regular election, which is August 20th, 2026, 2:00 p.m. for the 2026 election.
- n) "**Preliminary List of Electors**" or "**PLE**" means a list of electors for the Municipality compiled by the Municipal Property Assessment Corporation (MPAC) and provided to the Municipality by August 31st of an election year under s.19 of the Act.
- o) "**Proof of Identification**" means proof of identity and residence as prescribed in O. Reg. 304/13 of the Act.
- p) "**Regular Office Hours**" means Monday to Friday, 8:30 am to 4:00 pm.
- q) "**Scrutineer**" means an individual, appointed in writing by a certified candidate, to represent him or her during the election.
- r) "**Time/Clock**" means the time as indicated on the National Research Council Canada Web Clock showing official times for the Eastern Time Zone.
- s) "**Voters' List**" means the Preliminary List of Electors, as corrected by the Clerk, under the provisions of s.19 and s.22 of the Act.
- t) "**Voting Day**" means the final day on which the vote is to be taken in an election and shall be Monday, October 26th, 2026, with the close of voting to be at 8:00 pm.
- u) "**Voting Period**" means the period in which an eligible voter may cast their vote.
- v) "**Website**" means the designated municipal website for election information (www.calvintownship.ca).

Authority

Duties and Powers of Clerk (s.11 and 12)

The Clerk is responsible for conducting the election, including responsibility for:

- (a) preparing for the election;
- (b) preparing for and conducting a recount in the election;
- (c) maintaining peace and order in connection with the election; and
- (d) in a regular election, preparing and submitting the accessibility report.

The Clerk may provide for any matter or procedure that:

- (a) is not otherwise provided for in an Act or regulation; and
- (b) in the Clerk's opinion, is necessary or desirable for conducting the election.

Procedures and Forms

Section 42 states that the procedures and forms established by the Clerk, if they are consistent with the principles of the Act, prevail over anything in the Act and the regulations made under it.

Unforeseen Cases

Any unforeseen cases not dealt with in these procedures will be recorded, action taken, and reflected in an addendum signed by the Clerk.

Nominations

Nomination Papers (s.33)

A person may be nominated for an office by filing a nomination in the Clerk's Office, in person or by an Agent. If you are running for municipal council in a municipality that has more than 4,000 electors, you must submit 25 original signatures endorsing your nomination. The person endorsing a nomination must be eligible to vote in an election for an office within the municipality, if a regular election was held on the day that the person endorses the nomination.

"Nomination Paper" for the following offices will be available at the Clerk's Office from Monday, May 1st, 2026, to Thursday, August 20th, 2026, during regular office hours (8:30 am to 4:00 pm), and between 9:00 am and 2:00 pm on Friday, August 21st, 2026) (Nomination Day) for the following offices:

- (1) Mayor**
- (4) Councillor(s)**

Nomination papers for school boards must be obtained and filed at the appropriate Municipal Office for the following offices:

- (1) School Board Trustee – English Public
- (1) School Board Trustee – English Separate
- (1) School Board Trustee – French Public
- (1) School Board Trustee – French Separate

Nominations must be filed with the Clerk in the following manner:

- in person or through an agent, using the prescribed forms;
- during regular office hours (8:30 am to 4:00 pm) at the Municipal Office from Monday, May 1st, 2026, to Thursday, August 20th, 2026 and between 9:00 am and 2:00 pm on Friday, August 21st, 2026 (Nomination Day);
- with the prescribed statement of qualifications, signed by the person being nominated;
- with the prescribed nomination filing fee of \$200.00 for Head of Council and \$100 for all other offices – the filing fee shall be paid by cash, debit card, certified cheque or money order payable to the municipality;
- with proof of identity and residence as prescribed in O. Reg. 304/13;
- no faxed or other electronically transmitted nomination paper will be accepted – original signatures are required.

The Clerk will administer the necessary oaths.

Estimated Maximum Campaign Expenses (s.33.0.1)

The Clerk shall calculate the estimated maximum campaign expenses for each office and provide a copy to the candidate or their agent the day that the Nomination Paper is filed in accordance with s.33. The Clerk's calculation is final.

Notice of Penalties (s.33.1)

The Clerk shall, prior to voting day, provide a notice of penalties on the "Notice of Penalties and Corrupt Practices" to the candidate or their agent.

Municipal Freedom of Information & Protection of Privacy Act (MFIPPA)

The candidate may sign the consent to release personal information authorizing the Clerk to release personal information to the public and media.

Unofficial List of Candidates

The Clerk shall provide notice of the unofficial list of candidates by preparing and posting in the Municipal Office and on the website an "Unofficial List of Candidates" which is to be updated as each Nomination Paper is filed. The list should be clearly marked "Unofficial". The Clerk must obtain authorization from the candidate to post their personal information, such as their addresses. The list is indicated as "unofficial" until the nominations have been certified.

Nomination Day – August 21, 2026

Nomination Papers will be received at the Municipal Office between 9:00 am and 2:00 pm on Nomination Day.

The procedure for the handling of Nomination Papers on Nomination Day will be the same as above.

Certification of Nomination Papers (s.35 (1))

On or before Monday August 24th, 2026, at 4:00 pm, the Clerk will do a review of each nomination received to determine qualification and if the nomination complies with the Act. Once satisfied the candidate is qualified, the Clerk shall certify the nomination.

Rejection of Nomination Paper (s.35 (3))

If the Candidate is not qualified to be nominated, or the nomination does not comply with the Act, the Clerk will reject the Nomination. A telephone call shall be made to the candidate informing them of the rejection, and a "Notice of Rejection of Nominations" shall be sent, by Registered Mail, as soon as possible, to:

- the person who sought to be nominated; and
- all candidates for the office.

Withdrawal of Nominations (s.36)

Candidates may withdraw their Nomination by filing in person a written withdrawal on "Withdrawal of Nomination" with the Clerk before 2:00 pm on Nomination Day, Friday August 21st, 2026, if the person was nominated on or before Nomination Day. Any withdrawals sent by email, mail or fax are not permitted as it must be filed in the Clerk's Office.

The withdrawal shall be noted on the "Unofficial List of Candidates".

Official List of Candidates

The final list of certified candidates will be posted at the Municipal Office and on the website on or before Wednesday, August 26th, 2026, using the "Official List of Certified Candidates".

Declaration of Election (s.40)

If after 4:00 pm on Monday, August 24th, 2026, the number of certified nominations filed for an office is more than the number of persons to be elected to the office, the Clerk shall declare an election to be conducted.

The Clerk shall give the electors notice of the following using a variety of methods:

- a) The dates and times of the voting period; and
- b) The location and hours of operation of Voting Stations

Acclamations (s.37(1))

If after 4:00 pm on Monday, August 24th, 2026, the number of certified candidates for an office is the same as or fewer than the number to be elected, the Clerk shall immediately declare the candidate(s) elected by acclamation. The Clerk shall post a "Declaration of Acclamation to Office". In this situation there shall be no election conducted for the position(s).

Fewer Number of Nomination Papers than Offices (s.33(5))

If at 4:00 pm on Monday, August 24th, 2026, the number of certified nominations filed for an office is fewer than the number of persons to be elected to the office, additional nominations may be filed between 9:00 am and 2:00 pm on Wednesday, August 26th, 2026. The Clerk shall post a "Notice of Additional Nominations" advising that additional Nomination Papers may be filed for that office during the specified time.

If at 2:00 pm on Wednesday, August 26th, 2026, additional Nomination Papers have been filed, the procedure to certify or reject Nomination Papers shall be followed.

Additional Nominations More than Number of Offices Remaining (s.33(5))

If between 9:00 am and 2:00 pm on Wednesday, August 26th, 2026, there are more than a sufficient number of certified Nominations to fill the office(s), an election shall be conducted with the names of the persons who have filed certified Nomination Papers.

Withdrawal of Additional Nominations

Withdrawal of additional nominations must take place prior to 2:00 pm on Wednesday, August 26th, 2026, following the procedure in the Withdrawal of Nomination Paper section above.

Additional Nominations Equivalent to Number of Offices (s.37(2))

If at 4:00 pm on Thursday, August 27th, 2026 there is a sufficient number of certified Nomination Papers filed to fill the office(s), the Clerk shall post a "Declaration of Acclamation to Office".

Insufficient Number of Nomination Papers Filed to Form a Quorum – Municipal Council (s.37(4)1)

If the number of Nomination Papers filed is insufficient to form a quorum of the Municipal Council, a by-election shall be held.

Sufficient Number of Nomination Papers Filed to Form a Quorum– Municipal Council (s.37(4))

If the number of Nomination Papers filed is less than the number of positions for an office of the Municipal Council, but does form a quorum, s.263(1) a of the Municipal Act, 2001, as amended, shall apply.

Death or Ineligibility of a Candidate (s.39)

If a certified candidate dies or becomes ineligible before the close of voting;

- the result would be an acclamation for an office, the election to such office is void and a by-election for such office shall be held; and
- the result would be one fewer candidate only and no acclamation; the candidate's name shall be omitted from the ballot.

No votes are to be counted for the candidate who has died or become ineligible.

Final Calculation of Campaign Expenses (88.20)

The Clerk shall, after determining from the number of eligible electors from the Voters' List for each office, calculate the maximum amount of campaign expenses that each candidate may incur for that office and prepare a "Certificate of Maximum Campaign Expenses". The certificate shall be delivered to each candidate on or before September 30th, 2026. The Clerk's calculation is final and shall be made in accordance with the prescribed formula in O. Reg. 101/97.

Voters' List

Voter Qualifications (s.17(2))

A person is entitled to be an elector if, on Voting Day (October 26th, 2026), the individual:

- (i) is a Canadian citizen;
- (ii) is at least 18 years old;
- (iii) resides in the local municipality, or is the owner or tenant of land in the local municipality, or the spouse, of such a person; and
- (iv) is not prohibited from voting under s.17(3) of the Act, or otherwise, by law.

Certification of Voters' List

The Preliminary List of Electors (PLE) supplied by Elections Ontario shall be delivered to the Clerk in August of 2026.

The PLE shall contain the name and address of each person who is entitled to be an elector and additional information the Clerk needs to determine for which offices each elector is entitled to vote, such as school support. The name of each non-resident elector shall be entered on the PLE for the voting subdivision in which the elector or their spouse is an owner or tenant of land.

It is possible for an elector's name to appear on the Voters' List of more than one municipality and may be eligible to vote in both municipalities. For example, a person listed as a resident elector in one municipality and a non-resident elector in another municipality is entitled to vote in each, provided they are not voting for the same office more than once. An elector may only vote once for School Board Trustee in the jurisdiction of the Board.

The Clerk shall correct any obvious errors in the PLE prior to September 30th, 2026. The corrected PLE becomes the Voters' List.

The Clerk may use any information that is in the Municipality's custody or control when correcting the PLE for obvious errors (s.22(2)).

The Voters' List shall be reproduced and identified with a "Voters' List Cover Sheet" on or before September 30th, 2026.

The Clerk shall inform electors using various methods how revisions are to be made to the Voters' List. If available through Elections Ontario, an online voter look up tool will be made available on the Municipality's website as early as possible for this purpose.

Requests for Copies and Proper Use of the Voters' List

Upon request, the Clerk shall provide every candidate the part of the Voters' List that contains the names of the electors who are entitled to vote for that office in hard copy. Each candidate will be required to sign the "Declaration of Proper Use of the Voters' List". The use of the Voters' List shall be in accordance with the "Policy for Use of the Voters' List". Candidate copies must be returned to the Clerk following the election for destruction.

Access to the Voters' List

The voters list is not permitted to be published on the Internet or made available in any other print or electronic medium of mass communication.

Amendments to the Voters' List

The Voters' List may be amended using the prescribed form "Application to Amend Voters' List" and providing proof of identity and residence as prescribed in O. Reg. 304/13, between the 1st day of September 2026 to the 26th day of October 2026 and on the 26th day of October until 8:00 pm.

Other names can be removed from the Voters' List by using "Application for Removal of Another's Name from the Voters List", between September 1st to October 26th, 2026. The Clerk may, on his or her own initiative, remove a person's name from the voters' list until the close of voting on voting day if the Clerk is satisfied that the person has died. (s.25(1)).